

Town of Burke
Planning Commission
January 13, 2011

Visitors: Frank Cuccia, John Kresser, Carol Krochak, Mike Harris, Allison Low

Members present: Al Duey, Lynn Welch, Candace Dane, Carlos Bean, Dave Ormiston

Members from the DRB have some concerns on the way violations are being handled or not being handled by the zoning administrator. The Selectboard had put a policy in place to say that all zoning complaints must be in writing. The Selectboard can have that policy in place for the Selectboard, but doesn't affect the Zoning Administrator.

The DRB board are working on a letter to the Selectboard on putting together another policy of where a phone call would be the only thing required, to have the ZA check on a violation. The DRB would like the planning board to come to their meeting on Wednesday January 19, 2011, for input on writing this letter. The DRB felt that this policy could be tried for 3 to 6 months, to see how it is working.

Dave motioned that as a group they support the DRB on writing this letter, Lynn seconded all in favor.

Al has given the Selectboard 2 ordinances for street vendors, he asked them to pick one. The Selectboard told him to draft up something. Al will work on this.

Road Access approval should be added to the subdivision application list. The applicant should have the curb cuts already in place when they go to the DRB. This can be added to the list without having to be a by-law.

A change in the by-law in the subdivision part is needed. It now states that the applicant is required to come to two meetings. Two meetings sometime is not necessary. The DRB has changed how they do meetings. One meeting is sufficient for a minor subdivision.

The DRB would like the letters to the abutters be done by the ZA with the applicant absorbing the cost.

Handout was given out showing the changes that have been made.

At December's meeting Home Occupation was added. Allison suggests that this will be confusing. This will be taken out again.

We need to add Industry Resource to page 36 in the open space section. Also should add requiring screening.

Page 32- Home office, 40% will be left in for a guideline.

Page 34 -Take out floor area ration.

Page 35- No production of liquid or gas, will be added.

Page 36-No changes.

Page 37-State regulations are set for historic reservation, we will leave the 50 years in.

There will be a Public Hearing held on Feb 10, 2010 at 6:00 p.m. on the changes. This will have to be warned. Planning Commission meeting will immediately follow.

Review of the minutes Candace motioned to accept as written, Lynn seconded, minutes are approved for December 2010.

Lynn motioned to adjourn

Respectfully submitted,

Linda Hackett-Corey
Planning Secretary