

Town of Burke
Planning Commission
Minutes
February 10, 2011

Members present: Lynn Welch, Dave Ormiston, Chris Hibshman, Candace Dane, Alan Sanderson, Carlos Bean.

Visitors: Carol Krochak, Allison Low, Sam Sanderson

The Zoning Administrator Mark Daigle has resigned. He had sent a letter of resignation to the Selectboard, which was accepted at the February 7, 2011 meeting. Sam was voted to serve as acting Zoning Administrator, at the Selectboard meeting.

Carol has concerns on how the Selectboard had appointed Sam. She has checked with Jim Barlows who is a lawyer at the league. He told Carol the planning commission make the nomination and present it to the Selectboard.

Sam had also checked with the league, spoke to Stephanie Smith, and read what he had received from the league. It stated that in 24 VT Statues section 4448b it states the use of the term "may" for appointing an active ZA, while the term "shall" for appointing a zoning administrator for a three year term allows the town to operate in the event such a conflict occurs.

The board felt that they could make a nomination and the secretary of the planning board could write the letter to the Selectboard on Friday Feb 11, 2011. The Selectboard could then hold a special meeting to accept this nomination, with a 24 hour notice.

Dave motioned to nominate Sam as acting zoning administrator until a permanent applicant can be found, this will be retroactive as of Feb 7, 2011. Candace seconded, five in favor, one abstained.

Allison from NVDA wanted the board to be aware that the town plan will need to be changed because of the new bylaw. If we make changes, a public hearing can be held at the same time as the public hearing for the bylaw. A handout has been given to the board members which may need to be changed.

Allison also pointed out the town plan will need to have a rewrite in order to be readopted in August so rather than making a few minor changes now, the board can work on the changes in the next 3 months, with the guidance from smart growth. The board felt this was the way to make the necessary changes. Allison will contact Sharon at smart growth and have her get started on the town plan. Hopefully she can have some information available to email to board members in a couple of weeks.

Dave motioned to move forward to rewrite the town plan by August 2011 with the subdivision regulations Candace seconded, all in favor.

Dave stated that the E Burke Transportation RFD is moving forward, it is at the scoping study. There is a grant for \$18,000, for this. Dave, Tim Tinery, and Tim McQuire are involved with this. They will be looking at curbing and intersections, parking and sidewalks.

The ad for the zoning administrator is in the newspaper.

Public Hearing will have to be warned for the March meeting on the bylaws.

Review of the minutes, Carlos motioned to accept them as written, Dave seconds, All in favor, January minutes accepted.

Candace motions to adjourn, Lynn seconded. All in favor. Meeting adjourned.

Respectfully submitted,

Linda Hackett-Corey
Planning Secretary